

ACCOMACK-NORTHAMPTON PLANNING DISTRICT COMMISSION

MINUTES OF THE

August 17, 2026 Meeting

ENTERPRISE BUILDING

ACCOMAC, VIRGINIA

COMMISSIONERS PRESENT:

Robert Crockett	Accomack County
Adam Charney	Northampton County
Rev. Charles J. Kellam	Northampton County
Betsy Mapp	Northampton County
Vanessa Johnson	Accomack County
Calvin Washington	Accomack County
Gwendolyn F. Turner	Accomack County
David "Jon" Dempster - Zoom	Northampton County

COMMISSIONERS ABSENT:

L. Dixon Leatherbury	Northampton County
C. Reneta Major	Accomack County
Donald L. Hart, Jr.	Accomack County
Donna Smith	Accomack County
Mike Tolbert	Town of Chincoteague

OTHERS PRESENT:

Sandy Taylor	Elaine Meil
Eric Horito	Andrea Wert

1. Call to Order

The August 17, 2026 meeting of the Accomack-Northampton Planning District Commission (A-NPDC) was called to order by Chairman Mapp at 7:07 p.m.

2. Invocation

Commissioner Kellam offered the Invocation.

3. Minutes of the July 20, 2026 Meeting

The minutes of the July 20, 2026 Meeting were presented. Commissioner Crockett moved to approve the minutes as presented. It was seconded by Commissioner Turner, the motion was carried by unanimous vote.

4. July Financial Status Report

Auditors from Dunham, Aukamp, & Rhodes, PLC. visited the office on July 27th and 28th to perform some preliminary testing and will return on September 21st and 22nd to complete the audit requirements.

The Report for Expenditures for July is unable to be printed until FY26 has been closed in the GMS accounting software. No action is needed at this time.

5. Financial Statement / Bills Payable

The Financial Statement, including the current Bills Payable, were presented. Commission approval of the Financial Statement and current Bills Payable were requested.

Commissioner Crockett moved to approve the Financial Statement and Bills Payable. It was seconded by Commissioner Kellam, the motion was carried by unanimous vote.

6. Projects

Director of Planning Report

Below is a comprehensive list of Planning Department projects, should you wish to contact the project manager for more information. Details about featured projects follow the list.

3220 - Economic Development Admin. - Economic Development Planning	S. Dudas
3071 - FAA College Initiative & Talent Pipeline with ESCC	A. Doyle
3640 - VA Department of Forestry Planning/Planting Grant	S. Dudas
3593 - DEQ Regional Water Supply Plan	R. Chandler
3547 - DEQ/CZM Technical Assistance & Resiliency Planning	R. Chandler
3675 - FHWA BUILD Grant for ESRT	A. Doyle
3589 - VDEM Hazard Mitigation Plan 2026	R. Chandler
3587 - Navigable Waterways Committee	K. Singleton
3353 - Waterway Dredging Northampton County - Nassawadox Creek Phase 1	K. Singleton
3352 - Waterway Dredging Accomack County - Folly Creek Phase 1	K. Singleton
3581 - Coastal Adaptation and Resilience Plan	S. Dudas
3354 - Dredge Material Management Initiative	S. Dudas/K. Singleton
3571 - A-N Ground Water Committee Projects	R. Chandler
3401 - VDOT Rural Transportation Plan	H. Spurlock
3218 - FHWA Safety Action Plan - Safe Streets for All Program	H. Spurlock
3620 - Delmarva Agricultural Community Resilience Project	S. Dudas
3201 - VDACS Agriculture & Forestry Industry Development Plan	S. Dudas
3010 - VBAF Assessment Grants	S. Dudas

3220 Economic Development Admin/Economic Development Planning Sherry Dudas

Federal funding through the Department of Commerce/Economic Development Administration was awarded as of July 6, 2026 and staff will be reconvening the ESVA Economic Development Committee (EDC) to prepare performing the region's economic development work in several

key areas: providing grant writing support to local, county, and regional agencies, staffing and coordinating meetings for the region's only EDC, and performing specific task work on the region's Comprehensive Economic Development Strategy (CEDS). In addition, on the grant side, staff prepared and submitted several Virginia Brownfields Assistance Fund grants on October 17, 2025, and assisted a funding application for the Aerospace Academy of the Eastern Shore's junior and senior high school curriculum.

3071 **FAA College Initiative & Talent Pipeline with ESCC** **Anne Doyle**

A-NPDC is administering this \$788,700, two-year Virginia Growth and Opportunity Act (GO Virginia) grant. Coursework as part of the UAS workforce program has begun at the Eastern Shore Community College. 45 students are enrolled with more expected by Fall, 2026.

3640 **VA Department of Forestry Planning/Planting Grant** **Sherry Dudas**

This \$90,000 grant will be used to install native plants along the Treherneville/Birdsnest sections of the Eastern Shore Rail Trail, by a qualified landscape contractor using biochar as a soil amendment. A-NPDC staff is providing educational outreach to the community by having a dedicated page on its website devoted to the project for education of the public regarding the benefits of planting native species, providing a species list & their history on the Eastern Shore of Virginia, and the benefits of using biochar in tree plantings.

3593 **DEQ Regional Water Supply Plan** **Rita Chandler**

For the FY27 year, A-NPDC, as the designated Regional Planning Unit (RPU) for the Eastern Shore counties and incorporated towns, has been invited to apply for grant funding to offset the cost to prepare the region's water supply plan. This is the third year of the Water Supply Plan update from the Virginia Department of Environmental Quality (DEQ). Grant applications are due by August 14, 2026 and All RPUs that submit complete applications are eligible to receive the typical award amount of \$39,240 from this appropriation, to be disbursed within FY2027. Work continues with research and analysis for the plan update.

3547 **DEQ/CZM Technical Assistance & Resiliency Planning** **Rita Chandler**

Work is nearing completion for the FY26 period: 10/01/2025 - 9/30/2026, amounting to \$64,500 federal funding and \$64,500 match. Projects for FY26 include Technical Assistance, Engagement, Coordination, and Trainings; Navigable Waterways, Wetlands & Groundwater Preservation and Protection; Updating the A-NPDC website; Completing the Hazard Mitigation Plan Update; facilitation and support of state agencies in resilience planning efforts.

Work has begun to update the A-NPDC website. Shore Strong round 2 kick off meeting was held on June 30th focusing on the communities of Nassawadox, Silver Beach, Willis Wharf and Oyster, and will continue through August with a final showcase scheduled for August 21. A locality meeting and training is scheduled for September 3rd with guest speakers Maura Christian and Heather Mackey to review the Chesapeake Bay Preservation Act Guidelines

3575**BUILD Eastern Shore Rail Trail Project****Anne Doyle**

Environmental reporting work required by NEPA is still on track to be completed by Summer's end. A Categorical Exclusion determination by FHWA is anticipated. A-NPDC's Engineer of Record will use the project survey, undertaken with funds allocated to VDOT by the General Assembly specifically for the Eastern Shore Rail Trail, to inform and design the project. Staff are working with STAR Transit to strategically place bus stops, including shelters provided by STAR Transit, in optimal locations for resident and visitor mobility.

3589**VDEM Hazard Mitigation Plan 2026****Rita Chandler**

All comments and revisions to the draft update of the Hazard Mitigation Plan have been addressed and submitted to FEMA. FEMA has provided final review and comments which will be updated before the end of the federal fiscal year in September. The final step will be for each locality to approve and certify the final plan. The project is on track for an on-time, on-budget completion.

3587 Eastern Shore Regional Navigable Waterways Committee (ESRNWC) Kellen Singleton

The Eastern Shore Regional Navigable Waterways Committee held its second quarterly meeting of CY2026 on April 30, 2026. Since that meeting, staff efforts have focused on advancing the region's active dredging projects and beneficial use opportunities. For Folly Creek, VMRC awarded \$1 million in partial funding toward the approximately \$2.744 million project, followed by execution of the VMRC-A-NPDC Memorandum of Understanding on May 14. The ESRNWC also directed continued development of a beneficial-use add-alternate alongside the core navigation project, including marsh-site coordination, monitoring partnerships, and targeted feasibility work. For Nassawadox Creek, the revised dredging and Tangier Island beach beneficial use application has now been submitted; USACE confirmed receipt on July 29 and assigned NAO-2007-02923, while VMRC/VIMS is tracking the project as Permit #20261725. Regional work also continues through the Dredge Material Management Initiative on waterway prioritization, channel mapping, placement-site evaluation, and early project development. The next ESRNWC meeting is scheduled for August 20, 2026.

3353 Waterway Dredging NH County - Nassawadox Creek Phase 1**Kellen Singleton**

The revised Nassawadox Creek dredging and Tangier Island beneficial use application has now been submitted for state and federal review. USACE confirmed receipt on July 29, 2026 and assigned file NAO-2007-02923; the project is also being tracked by VMRC/VIMS as Permit #20261725. The revised approach replaces the previously denied nearshore berm concept with beneficial use of the dredged material for beach renourishment on Tangier Island south of the airport. The application proposes mechanical dredging of up to 32,000 (est. 24,200) cubic yards from a 60-foot-wide channel to -6 feet MLLW, with allowable overdepth to -8 feet MLLW. April Terracon vibracores found predominantly poorly graded sand with approximately 2% fines and a d50 of 0.20-0.22 mm, supporting the proposed beach use. Material would be barged approximately 25 miles to Tangier, hydraulically offloaded and graded within an approximately 100-foot-wide beach template. The application also proposes six single-buoy aids to navigation and incorporates completed survey, wetland delineation, sediment testing, and resource-agency coordination. Northampton County and the Town of Tangier have coordinated

on acceptance of the material for beach placement. Pending regulatory review and continued Town coordination, implementation remains targeted for Fall 2026.

3352 Waterway Dredging Accomack County - Folly Creek Phase 1 Kellen Singleton

The Folly Creek Phase 1B package remains positioned for implementation, with the draft Joint Permit Application package, Folly Creek-specific Dredged Material Management Plan, sediment and vibracore data, and permit figures substantially advanced and in hand. The FY27 Waterway Maintenance Fund request was advanced as a mechanical dredging approach using barge or scow movement and transfer and offload at the Folly Creek Landing and boat ramp area, with contractor-sourced upland placement serving as the baseline disposal pathway. On April 21, 2026, the Virginia Marine Resources Commission Board approved \$1,000,000 in funding for Eastern Shore work. Although this award represents partial funding against the project's current estimated total cost of approximately \$2.744 million, it supports a staged path toward procurement and construction while additional coordination and disposal readiness work continues. In parallel, the ESRNWC has supported continued development of a beneficial use add-alternate as a parallel track to the core navigation project, including continued outreach and site-control discussions for screened marsh candidates, identification of feasible monitoring partners and realistic monitoring scopes, and targeted near-term feasibility work so that a beneficial use option can be advanced credibly if funding and permissions align. Staff will also continue agency coordination, finalize procurement strategy, and complete remaining readiness items, including the table of adjacent property owners.

3581 Coastal Adaptation and Resilience Plan Sherry Dudas

The project was reactivated once VRA agreed to reimburse the A-NPDC for funds expended. A consulting firm has been hired to prepare the Coastal Adaptation and Resilience Plan that will include staff-coordinated public outreach incorporation. The plan is expected to be completed in early 2027.

3354 Dredge Material Management Initiative Sherry Dudas/Kellen Singleton

The Dredge Material Management Initiative has been integrated with the Coastal Adaptation and Resilience Plan (CARP), with Kimley-Horn supporting GIS analysis, channel prioritization, placement-site screening, and early project development. The DMMI Project Management Team continues to coordinate implementation across A-NPDC, MPPDC, VMRC, ESRNWC, Carlexson Consulting, and technical partners. A regional DMMI/CARP stakeholder survey has now been distributed to local governments, public agencies, businesses, nonprofits, waterway users, property owners, and regional partners to identify priority channels, documented shoaling and access concerns, preferred beneficial uses of dredged material, and broader coastal adaptation needs. Survey results will directly inform waterway prioritization and future survey, sediment sampling, permitting, and funding decisions. In parallel, A-NPDC is developing an RFP for waterbody characterization to advance technical evaluation of priority Eastern Shore waterways, building on the DMMI framework for channel condition assessment, mapping, and sediment characterization. Existing stockpiled, dewatered, and cured dredged material is also being evaluated for potential use in CARP projects.

3571 Acck/NH Ground Water Committee Projects Rita Chandler

The Groundwater Committee will hold another working meeting to review research needs and solidify plans for the coming year. The session will further develop and prioritize project planning for FY27. One priority candidate is the USGS Installation, Operation and Maintenance of a Subsidence Monitoring Network across the Eastern Shore. For this initiative, USGS has completed a project plan and cost estimate that is currently under review by the Groundwater Committee. On 8/26/26, the Groundwater Management Advisory Committee will meet to review the findings of Senate Joint Resolution No.25 Groundwater Supply East of Interstate-95.

3401 VDOT Rural Transportation Plan Anne Doyle

The FY 2027 Rural Work Program was awarded at the end of June. Staff have been asked to participate in the Arterial Management Plan development for the Eastern Shore. A-NPDC is also ghost-writing a Smart Scale application for the Onley-to-Greenbush segment of the Eastern Shore Rail Trail. Finally, VDOT is currently auditing A-NPDC's Title VI Plan. Plan updates will be needed and will be based upon new federal executive orders as well as state regulatory changes.

3218 Safety Action Plan - USDOT Safe Streets for All Program Harvey Spurlock

The Safety Action Plan is complete. The plan, in conjunction with the crash statistics dashboard, is being published on A-NPDC's website. The plan can be viewed in the interim at the following link:

https://kimleyhorn-my.sharepoint.com/:b:/g/personal/devin_simpson_kimley-horn_com/IQByG_cjlGoDQ66bp-OyQnerAQzESO4VpLXjL7svfbWgUBA?e=MtDhpH

We have begun the closeout process with the Federal Highway Administration. Closeout includes a final report and plan certification.

Plan status of the plan was provided. to the commissioners at the August meeting of the Accomack-Northampton Transportation Commission.

3620 Delmarva Agricultural Community Resilience Project Sherry Dudas

This project, led by Virginia Tech and NOAA, is developing a regional collaborative of local and regional governments and extension organizations in rural areas of coastal Virginia, Maryland, and Delaware with the goal to build enduring capacity for planning and implementation of community supported risk reduction efforts that engage the strengths and capabilities of a broad range of actors in the rural coastal zone. The Eastern Shore of Virginia listening session took place and staff assisted with registration and facilitation at the meeting. The final report will be completed in approximately two years.

3201 VDACS Agriculture & Forestry Industry Development Planning Grant Sherry Dudas

Award of a \$34,910 grant to the A-NPDC for the aquaculture and forestry sectors of the Comprehensive Economic Development Strategy was received. Staff coordinated meetings of

forestry stakeholders with the VDOF area forester to discuss forestry initiatives, including workforce development and the recruitment of a sawmill operator. This Forestry Advisory Committee feels that a sawmill is needed and a location in central Accomack would be ideal. Amish/Mennonite sawmill operators and other community members may have an interest in relocating here since the quality and quantity of ESVA timber is high. Members of the Forestry Advisory Committee are meeting with a DE sawmill operator later in August. The Aquaculture Advisory Group had its first meeting in June.

3010 VBAF Assessment Grants Sherry Dudas

VEDP Brownfields Planning Grants
 #1 7194 Lankford Highway, Exmore, VA 23350 & 7194 Lankford Highway, Nassawadox, VA 23413 \$50,000
 #2 18554 Cassatt Avenue, Parksley, Virginia \$50,000

The Planning Grant is for planning and assessment of the two locations and includes site cleanup at the Nassawadox site and environmental data analysis and a reuse plan for the other. A portion of one grant includes a \$2,380 A-NPDC administrative fee and \$2,375.00 for the other. VBAF staff is greatly interested in A-NPDC staff being trained for greater engagement in this program and, to that end, arranged for the A-NPDC to be awarded a \$20,000 grant for administrative purposes. VBAF has been awarded an EPA \$2M assessment grant, of which the A-NPDC will share in the monies and will use for additional property assessments in our project area of the Eastern Shore Rail Trail.

Director of Housing Services Report

Below is a comprehensive list of Housing Service Department projects, should you wish to contact the project manager for more information. Details about the featured projects follow the list.

336250- Continuum of Care	J. Hope
3661 - HUD-Housing Counseling Services	A. Wert
3662 - VHDA HCE Foreclosure/Housing Counseling	A. Wert

366250 Continuum of Care (COC) Jen Hope

The Community Partners of the Eastern Shore (CPES) General Membership next meeting is scheduled for September 9th at the Impact Center in Cape Charles. Beginning July 1st Lead Agency duties for the local Continuum of Care moved to the Community Services Board. PDC staff will continue to work on associated CPES projects, including the Virginia Homeless Solutions program. The community application for CoC grant funding was submitted in June. Awards are expected some time in this month.

3661 HUD Housing Counseling Services Andrea Wert

The application for the current Virginia Housing funding cycle was submitted on April 30. Award notifications are anticipated in August, and Virginia Housing has indicated that funding levels should remain consistent with the previous cycle. The upcoming period of performance

will begin retroactively on October 1, 2025, and will extend for an 18-month term. Program operations continue to progress steadily. The pre-purchase counseling portfolio currently includes eight active clients, and another six of whom have reached mortgage-ready status. Despite ongoing market challenges, the initiative continues to produce meaningful outcomes; over the past three years, ten clients have successfully transitioned into homeownership through this project. A current program highlight involves assisting a client with a complex mortgage issue requiring individualized intervention. The client's original 2006 loan was structured using a simple-interest model that was never clearly explained at origination. Although the loan's maturity date is December of this year, a substantial remaining balance was recently identified due to the way interest accrued under the simple-interest terms. The mortgage company has agreed to complete a loan modification that will lower the interest rate, eliminate the simple-interest structure, and establish a definitive final maturity date. This resolution will provide long-term stability for the client and prevent a situation that would typically only be addressed during foreclosure proceedings.

3662

Virginia Housing Counseling & Education

Andrea Wert

Fair Housing, Rental Topics, and Financial Literacy classes continue to be incorporated into Section-8 briefings, ensuring participants receive essential guidance on tenant rights, budgeting practices, and strategies for long-term housing stability. The HCE grant application has been submitted, and Virginia Housing has increased the total funding available for this cycle. Award notifications are expected soon, and the program is preparing for adjustments aligned with anticipated funding levels. Preparations for the upcoming Heirs' Property Event at the Mary N. Smith Cultural Enrichment Center on September 8 and 9 remain underway, including ongoing ad development and coordination with community partners. As outreach expands, the program is also exploring options for hosting an additional Heirs' Property session in northern Accomack County. Securing an appropriate venue in that area has proven challenging, and recommendations for possible locations would be appreciated. The continued expansion of services to residents seeking support with property rights and estate planning represents an important step toward reducing Heirs' Property issues on the Eastern Shore. To date, title searches have been completed for twelve individuals, and one participant is currently securing legal assistance to establish a will. These outcomes highlight both the need for sustained outreach and the tangible impact of the program's broadened focus.

Director of Housing Development Report

Below please find a list of A-NPDC related Housing Development Department projects, should you wish to contact the project manager for more information. Details about featured projects follow the list.

300640 - Town of Onancock-Northeast Neighborhood

E. Horito

4601 - Wishart's Point Planning Grant (CDBG)

K. Berryman

3801 - Horntown Community Development Block Grant (CDBG)

K. Berryman

3690 - Occhannock Neck Road Project	E. Horito
3823 - FEMA - VDEM Accomack County	E. Horito
4710 - HMGP - DR-4001 & DR-4411	E. Horito
3768 - Accomack County VA 4512-DR-VA-0026 Elevation /Acquisition	K. Berryman
4401 - VDH Septic and Well Assistance Program	E. Horito
3337 - Chincoteague Septic System Program	E. Horito

300640 Town of Onancock - Northeast Neighborhood Eric Horito

The newly formed Northeast Onancock Management Team met this month following the grant's six-month extension. Main project focus remains on advancing the Pine Street sidewalk installations following the completion of all demolition and rehabilitation work. In the coming weeks, DHCD will be on-site to conduct official rehabilitation inspections, and radon testing will be performed across the project area.

4601 Wishart's Point Planning Grant (CDBG) Kaitlin Berryman

Staff is transitioning the \$50k Atlantic Planning Grant into a competitive \$1.5M Implementation Grant application to substantially reconstruct 7 homes on Wishart's Point Rd and Smith Rd. Staff is also identifying properties eligible for demolition.

In July, staff conducted outreach to community stakeholders, created a database of homeowners and notes, and annotated Accomaps. Throughout August, staff is conducting confidential, door-to-door income and housing surveys with target area residents. This fieldwork serves a dual purpose: verifying Low- and Moderate-Income (LMI) eligibility for DHCD compliance and capturing direct resident feedback on specific structural and environmental concerns. Building on survey findings, preliminary housing inspections are scheduled for September, followed by the coordination of certified engineering and architectural reports in October to establish precise, defensible construction cost estimates.

Drafting of the formal application narrative will continue throughout the fall, integrating engineering data, environmental reviews, and documented community input. Staff will also convene the required Project Management Team (PMT) reviews and coordinate the mandatory public hearing process.

3801 Horntown Community Development Block Grant (CDBG) Kaitlin Berryman

The \$1.4M project implementation application was submitted July 1st. \$1.25M was requested from DHCD with Accomack County funding demolition with a \$150k local match. The PDC will receive \$196k in admin and project delivery costs upon application acceptance.

The project scope covers 10 properties total: 6 substantial reconstructions and 4 demolition-only properties. Out of the six substantial reconstructions, 5 of the properties require an advanced AOSS system while 1 property requires a conventional system. For each substantial reconstruction, a relocation cost of \$5k per household is allocated (totaling \$30k).

DHCD will score and approve/deny the application in the fall. We expect to begin demolition and construction in the fall and winter of 2026. The projected completion date is November 2028. The full application can be viewed here: <https://tinyurl.com/horntown2026>.

3690 Occohonock Neck Road Project Eric Horito

A one-bedroom and two-bedroom homes are for sale. Both properties are listed with Weichert Realtors.

Accomack County VA Hazard Mitigation Program (HMGP)

3823 4291-VA-009 Elevation Project Eric Horito

Grant closeout for this project is August 31, 2026. Five homes in Saxis and one in Sanford were elevated out of the floodplain.

4710 Accomack County VA HMGP 4401-VA -016 Elevation/Acquisition Eric Horito

No updates. A budget revision is still pending.

3768 Accomack County VA HMGP 4512-DR-VA-0026 Elevation Project Kaitlin Berryman

Staff is obtaining a few remaining signatures for Participation Agreements from homeowners. Request for Proposals (RFP) for engineering and floodplain surveying/elevation certification services has been officially advertised locally and through eVA. Written questions close August 28, with final proposals due September 11.

4401 VDH Septic and Well Assistance Program Eric Horito

All systems have been installed. Working on submitting the final paperwork to the Virginia Department of Health to close this project out. With this program, we were able to install five wells and eleven septic systems for the community.

3337 Chincoteague Septic System Program Eric Horito

Two septic systems will be installed this month. Requested AOSE, designs and permits in June for nine more septic systems. Once each permit is in hand, bids will be sent out for installation.

7. Executive Director's Memo

Information Item

East Coast Property Management has terminated all property management services to A-NRHA properties and ESVHA properties. New service providers have responded showing interest and staff are negotiating to obtain new contracts for the five affected properties. A-NRHA & ESVHA were able to retain three former East Coast employees to temporarily operate the five properties under contract but that is the bare minimum to operate. USDA has no emergency procedures that would allow A-NRHA or ESVHA to manage three of the properties (William Hughes Apartments, Bailey Road Apartments, and Pine Street Apartments). USDA requires a complete documentation package including signed contracts to be submitted before they begin an up to 45 day review period to approve a new property management company.

Additionally, the pump station at USDA farmworker property William Hughes Apartments failed and staff has completed its emergency replacement. There is currently a high volume of complaints coming from the property and staff are working on resolving the issues. However, without USDA emergency procedures many of the complaints cannot be solved, such as nonreceipt of utility reimbursement checks, until USDA approaches a new property manager.

8. Other Matters

The Legislative Priorities meeting is scheduled for the end of this month. Elaine Meil asked the Commissioners for permission to bring before the Legislators the critical importance of maintaining the Virginia residency requirement for the Freedom of Information Act. She further explained AI companies are seeking public records from different departments of the government. It is happening more frequently and the requests are quite unreasonable. We are defending ourselves by basically asking for verification if they are a resident of the State of Virginia. If requirement changes this could be quite costly and labor intensive to the Departments affected. The Commission agreed this needed to be mentioned to the Legislators at the meeting.

9. Public Participation

There was no public participation at this time.

10. Next Meeting

The next meeting is scheduled for Monday, September 21, 2026.

11. Adjournment

There was no further business to bring before the Commission. Commissioner Charney moved to adjourn the meeting. It was seconded by Commissioner Crockett, the motion was carried by unanimous vote. The meeting was adjourned at 7:22 p.m.