

**ACCOMACK-NORTHAMPTON PLANNING DISTRICT COMMISSION**  
**NOTES OF THE**  
**April 18, 2022 Meeting**  
**ENTERPRISE BUILDING**  
**ACCOMAC, VIRGINIA**

COMMISSIONERS PRESENT:

Robert Crockett	Accomack County
Harrison Phillips	Accomack County
C. Reneta Major	Accomack County
Rev. Charles J. Kellam	Northampton County
Betsy Mapp	Northampton County
Arthur Leonard	Town of Chincoteague

COMMISSIONERS ABSENT:

Donald L. Hart, Jr.	Accomack County
Vanessa Johnson	Accomack County
Rickie Ross	Accomack County
Gwendolyn F. Turner	Accomack County
John Coker	Northampton County
L. Dixon Leatherbury	Northampton County
Vacant	Northampton County

OTHERS PRESENT:

Elaine Meil	Sandy Taylor
Russ Williams	Leanna Bowden
Anne Doyle	Leslie Mason
Eric Luchansky	Gregory Johnson
Myra Riley-Taylor	Elizabeth Bell

1. Call to Order

The April 18th, 2022 meeting of the Accomack-Northampton Planning District Commission (ANPDC) was called to order by Chairman Phillips at 7:05 p.m.

2. Invocation

Commissioner Hart offered the Invocation.

### 3. Consent Agenda For April

Chairman Phillips referenced the Agenda, which included the following items for consideration and approval:

- A. Adoption of Meeting Minutes - March 21, 2022
- B. Approval of Financial Statement/Bills Payable  
The Financial Statement and current Bills Payable were presented.
- C. Acceptance of the March Financial Status Report  
The report indicated that 66.23 percent of the Fiscal Year 2022 Budget has been expended while 75 percent of the fiscal year has passed.
- D. Adoption of the Fiscal Year 2022 Budget Amendments  
Adoption of the following budget amendments were requested.
- E. A-NPDC Planning Projects:
  - Item 1: 3556 - Waterway Dredging - Quinby of \$4,800.00
  - Item 2: 3357 - Waterway Dredging - King's Creek of \$10,700.00
  - Items 1 and 2 represent the amendments to include additional administrative funds for VPA projects. The net change to the Fiscal Year 2022 budget is \$15,500.00
- F. Community Flood Preparedness Fund Grant  
Staff developed a comprehensive application to develop a regional community resilience plan that will build capacity across the region by publishing a required criterion for requesting project funds from the Community Flood Preparedness Funds (CRPF), staffing training and certification in stormwater management and/or erosion and sediment control, and hiring of a student intern for research development and public input. The amount requested was \$375,000 with a match waiver.

### 4. Public Participation

One citizen attended from Bayview regarding the concerns of his community. Two citizens from the Bayside Community in Onancock, Virginia attended.

## 5. Projects

### **Informational Items**

3003 - Intergovernmental Coordination and Information

B. Hinmon

### **Director of Planning Report**

Below is a comprehensive list of Planning Department projects, should you wish to contact the project manager for more information.

3220 - EDA-Economic Development Planning	A. Doyle
3325 - EDA-Disaster Economic Recovery Response, Planning & Implementation	A. Doyle
3589 - VDEM - Hazard Mitigation Plan 2022	A. Mills
3590 - VDEQ 319 TMDL Implementation (Septic)	S. Matthews
3008 - USDA Wachapreague Hotel and Sewer Study	A. Mills
3401 - VDOT - Rural Transportation Planning - SPR	A. Mills
3585 - VDEQ Chesapeake Bay Phase III WIP TA	J. Steelman
3558 - VDEQ VCZMP 306 Ecotourism Resiliency	J. Steelman
3526 - VCZMP Technical Assistance & Resiliency Planning	J. Steelman
3764 - Town of Parksley Downtown Revitalization	A. Doyle
VA Port Authority Dredging Projects	J. Steelman
3571 - A-N Ground Water Committee Projects	K. Singleton
3587 - Navigable Waterways Committee	J. Steelman
3764 - Town of Parksley Downtown Revitalization	A. Doyle
3556 - FY20 VA Port Authority Dredging Project: Quinby	J. Steelman
3557 - FY20 VA Port Authority Dredging Project: Kings Creek	J. Steelman
3576 - FY21 VA Port Authority Dredging Project: Wachapreague	J. Steelman
3578 - FY21 VA Port Authority Dredging Project: Folly Creek	J. Steelman
3577 - FY21 VA Port Authority Dredging Project: Red Bank Creek	J. Steelman
3759 - FY21 VA Port Authority Dredging Project: Hungars Creek	J. Steelman
3579 - FY 21 VA Port Authority Dredging Project: Nassawadox Creek	J. Steelman

**3320**

### ***Economic Development - Workforce Development***

Anne Doyle  
ext. 115

---

A-NPDC sponsored the Virginia Eastern Shore Workforce Development Forum on Thursday, February 10th in collaboration with the Eastern Shore Community College, the Virginia Employment Commission and a volunteer advocate. The Eastern Shore's core employers, regional agencies, and citizens heard presentations by NASA's Wallops Flight Facility, Coastal Precast Systems, and Virginia Career Works concerning pathways to achieve economic growth through an active and robust workforce pipeline. Following the Forum, a series of industry roundtable discussions have taken place and a meeting among the Chambers of Commerce, ESCC, and the Virginia Employment Commission is scheduled for March 18th.

3589

***VDEM - Hazard Mitigation Plan 2022***

Ashley Mills  
ext 127

---

Staff completed the 2021 update of the Eastern Shore of Virginia Hazard Mitigation Plan. The Virginia Department of Emergency Management reviewed the Plan and requested minor edits which were completed by staff in the month of February. Electronic and hard copies were sent to FEMA for review. Upon FEMA approval, staff will notify localities to begin the adoption process via resolution. At least one locality must formally adopt the plan by the end of April.

3526

***VDEM - VDEQ VCZMP 306 Technical Assistance & Resiliency***

Jessica Steelman  
xt. 114

---

The Climate Adaptation Working Group (CAWG), facilitated with these funds to address resiliency and support local, state, and federal resiliency efforts, met on 3/10/2022. The meeting resulted in identifying a need for a CAWG newsletter and targeted outreach to encourage and support localities in applying for Community Flood Preparedness Funding (round 3) due April 8th.

3764

***Town of Parksley Downtown Revitalization***

Anne Doyle  
ext. 115

---

A substantial completion walk-through was conducted on February 28th for Town Center/Bandshell and the Harvest Alleyway deliverables for the project. The contract for the Facade Program will be rebid. It is commendable that some business owners within the facade project limits have performed building improvements on their own. Others have opted to submit materials receipts for reimbursement.

***VA Port Authority Dredging Projects***

Jessica Steelman  
ext. 114

---

The Eastern Shore Regional Navigable Waterways Committee (ESRNWC) submitted an application to VPA for Phase 2 Nassawadox Creek for dredging and beneficial use placement of dredged material. Bid documents are being prepared for King's Creek Dredging Phase 2. Contracts for Phase 1B of Nassawadox, Hungars, Red Bank, & Folly Creeks are being prepared.

## **Director of Housing Services Report**

Below is a comprehensive list of Housing Service Department projects, should you wish to contact the project manager for more information. Details about featured projects follow the list.

3661 - HUD-Housing Counseling Services	A. Wert
3662 -VHDA HCE Foreclosure/Housing Counseling	A. Wert
366250 - Homeless Solutions COC Activities	J. Hope
3360 - Regional Housing Plan	R. Williams

---

<b>366250</b>	<b><i>Continuum of Care (CoC)</i></b>	Russ Williams Ext. 119
---------------	---------------------------------------	---------------------------

---

The 2022 Point-in-Time Count was conducted overnight on January 26th. Raw numbers were returned in late February, and the final report is expected sometime in the Summer. A showing of the film "Inside Out" is scheduled for Saturday April 23rd at 8:00 PM at Exmore Park. Community Partners General Membership meeting took place March 9th. CPES is currently reorganizing their leadership structure to add an Advisory Board to work with the Executive Committee. The change will provide for input from more partners at the executive level. The reorganization is expected to be completed by July 1, 2022.

---

<b>3661</b>	<b><i>HUD Housing Counseling Services &amp; Virginia</i></b>	Andrea Wert
<b>3668</b>	<b><i>Housing HCE Foreclosure</i></b>	ext.124

---

There are seven clients "in process", most of whom are working to repair their credit and increase their savings. The number of households seeking assistance with mortgage default and foreclosures has declined to one family.

---

<b>3662</b>	<b><i>Virginia Housing Housing Counseling &amp; Education</i></b>	Andrea Wert ext.124
-------------	---	------------------------

---

Staff conducted classes on Financial Literacy and Fair Housing for the Hispanic community. The event was held at Eastern Shore Community College on Saturday, February 19th and was attended by eight people. A Hispanic real estate broker at Coldwell Banker Harbor provided translation assistance and outreach to the Spanish speaking community. Staff conducted Financial Literacy and Fair Housing classes and for new HCV recipients during three intake briefings.

---

Mullin and Lonergan Associates/EPR-PC, as consultant for the project, provided the draft report to the Management Team in early February. The Management Team has reviewed the report for comments and suggestions. All comments and suggestions were forwarded to the consultant on March 4th, with the expectation that a final document will be presented for approval by the end of the month.

### **Housing Development Report**

Below, please find a list of A-NPDC related Housing Development Department projects, should you wish to contact the project manager for more information. Details about featured projects follow the list.

30064 - Town of Onancock-Northeast Neighborhood	Eric Luchansky
3665 - DEQ Septic Pump-Out Project	Seth Matthews
3335 - Accomack County CDBG Planning Grant	Eric Luchansky
3760 - Gospel Temple/Adams Crossing CDBG	Eric Luchansky
300660 - Makemie Park Urgent Need Project	Eric Luchansky
300702 - Metompkin CDBG - Program Income	Bruce Herbert
3690 - Occohannock Neck Road Project	Bruce Herbert
3680 - Accomack County COVID CDBG Urgent Needs	Elaine Meil
HMGP - DR-4001 & DR-4411	Eric Luchansky
3823 - HMGP - DR-4291	Eric Luchansky

---

<b>300640</b>	<b><i>Town of Onancock - Northeast Neighborhood</i></b>	Eric Luchansky ext. 118
---------------	---	----------------------------

The town was awarded \$978,117 to rehabilitate homes, demolish derelict structures, provide additional sidewalks, provide ditch maintenance, and update existing lighting in the neighborhood. Staff is currently working on the pre contract activities.

---

<b>3760</b>	<b><i>Gospel Temple/Adams Crossing Neighborhood Revitalization CDBG</i></b>	Eric Luchansky ext. 118
-------------	---	----------------------------

The fifth house was completed as of the week of March 14th. Staff is working on closing out the project.

**300660**

***Makemie Park Urgent Need Project***

Eric Luchansky  
ext. 118

---

The AOSE (authorized onsite soil evaluator) is scheduled to have all the septic designs complete by April. Once complete staff will bid for contractors to install the septic systems. Monthly meetings are currently being conducted.

**30070**

***Metompkin CDBG - Program Income***

Bruce Herbert  
ext. 128

---

We are still in the process of clarifying required easements and quick claim deeds. Once this process is completed we can move forward with preparations for the final VDOT inspection. A meeting will be conducted Wednesday April 6, 2022 to update the community.

**3690**

***Occohannock Neck Road Project***

Bruce Herbert  
ext. 128

---

The construction process has begun for the first two bedroom home. Permits for construction and excavation of footings will be completed this week. The Town of Exmore is still working on providing water and sewer to the property. Plans for the second home are in the development stages.

**3823**

***Accomack County VA HMGP 4291-VA-009 Elevation Project***

Eric Luchansky  
ext. 118

---

Bids for elevation and construction were received January 14, 2022. Contracts have been signed for the first house to be elevated. Staff is currently working to sign contracts for the second house.

6. Chairman's Report

No report was given at this time.

7. Other Matters

No other matters were discussed at this time.

8. Adjournment

There being no further business brought before the Commission, the meeting was adjourned.